

Registering a Canadian Corporation
Engineers Canada
55 Metcalfe Street, Suite 300
Ottawa, ON K1P 6L5

Re: Proposed Corporation Name – [Insert Proposed Corporation Name]

I would like to register a Canadian corporation with a corporate name [Insert Proposed Corporation Name]. The corporation will advertise, offer and/or provide services in [Insert List of Provincial and Territorial Jurisdictions].

This letter is to request consent from Engineers Canada for the use of the designation [Insert the Appropriate Term(s), including ENGINEER, PROFESSIONAL ENGINEER, P.ENG., CONSULTING ENGINEER, ENGINEERING, INGÉNIEUR, GÉNIE, ING., INGÉNIEUR CONSEIL and/or INGÉNIERIE] in the proposed corporate name, specifically unconditional written consent to acquire a Certificate of Incorporation under the *Canada Business Corporations Act*.

In support of my request, please note the following:

- The corporation and/or its employees (as required by provincial and territorial engineering legislation) will acquire and maintain in force licensure from all the provincial and territorial engineering regulatory bodies in the jurisdictions where the corporation will advertise, offer or provide services.
- Should the corporation advertise, offer or provide services beyond the jurisdictions identified above, the corporation will request and receive consent to use the corporate name from all the additional provincial and territorial engineering regulatory bodies in the jurisdictions where the corporation is intending to advertise, offer or provide services.
- It is acknowledged that advertising, offering or providing services under the proposed corporate name cannot be provided in the province of Quebec.
- The corporation will comply with all applicable provincial and territorial statutes, regulations and by-laws governing the regulation of the engineering profession.
- The corporation will agree that any use of the word [Insert Prohibited Term, i.e. ENGINEERS] as part of the corporate name gives no trademark rights to the corporation in that word, and it is disclaimed.

As required, attached [is a copy/are copies] of the permission [letter/letters] from the [Insert the Names of the Appropriate Provincial and Territorial Engineering Regulatory Bodies], where the corporation intends to advertise, offer and/or provide services.

I understand that this letter, with the above information and undertakings, will be shared with [Insert the Names of the Provincial and Territorial Engineering Regulatory Bodies providing permission] and it will be retained in their files, should they need to confirm or enforce any of the undertakings.

Should you have any questions, please do not hesitate to contact me at [Insert your email address].

Signed at _____, _____, this _____ day of _____, 20____.
(city) (province/territory) (month)

Signature : _____

Full name: _____

Title: _____